

**REGULAR MEETING BOARD OF COUNTY COMMISSIONERS
CLARK COUNTY INDIANA
OCTOBER 18, 2007**

The Board of County Commissioners of Clark County, Indiana, met in Regular Session on October 18, 2007, in Room 404, Clark County Government Building, Jeffersonville, Indiana.

Present at the meeting were County Commissioners Edward Meyer, Ralph Guthrie, County Auditor Barbara Bratcher Haas, Attorney Dan Moore, Secretary Kristi James, and Deputy Auditor Theresa James.

Meeting Date Change

The Board moved to change the meeting of Thursday November 29, 2007, to Friday November 30, 2007.

Approval of Minutes

The minutes from the meeting of August 23, 2007, and September 20, 2007, having been mailed to the Commissioners and Mr. Moore prior to the meeting, were presented to the Board for approval. Commissioner Guthrie made a motion to approve the minutes as submitted. The motion was seconded by Commissioner Meyer and passed 2-0.

Approval of Claims

County Auditor Barbara Bratcher Haas stated that she had audited the payroll claims and found that they comply with the local salary ordinance established by the Clark County Council and the proper official has affixed a signature stating that the hours have been worked and the amounts are due. A motion was made by Commissioner Guthrie to approve the payroll claims as submitted. The motion was seconded by Commissioner Moore and passed 2-0.

County Auditor Barbara Bratcher Haas stated that she had audited the current list of vendor claims and found that they have a properly itemized invoice or contract attached and that the proper official has affixed a signature stating that the services have been provided with one exception, a claim for a dinner. A motion was made by Commissioner Guthrie to approve the vendor claims with the exception of the claim for food provided for a staff meeting. The Board instructed Auditor Haas to notify the employee that it is not county policy to pay for food for staff meetings and more information is required when claims are submitted. The motion was seconded by Commissioner Guthrie and passed 2-0.

Lifesprings Contracts

Mr. Lavoris Davis, Lifesprings, attended the meeting with a request that the Commissioners approve the **2006 and the 2007 Lifesprings Contracts**.

Mr. Davis reported that the County Council had approved the appropriation in the amount of one hundred sixteen thousand nine hundred fifteen dollars (\$116,915.00) for the **2006 Lifesprings Contract**. Attorney Moore gave his approval of the 2006 Lifesprings Contract language. Commissioner Meyer made a motion to approve and sign the 2006 Lifesprings Contract subject to the County Council's appropriation. The motion was seconded by Commissioner Guthrie and passed 2-0.

Auditor Haas explained that there is not an appropriation in place for the **2007 Lifesprings Contract**. A motion was made by Commissioner Guthrie to approve the 2007 Lifesprings Contract in the same amount as the 2006 Lifesprings Contract subject to appropriation and approval from the County Council and to require that payments for the 2008 Lifesprings Contract shall be made monthly pursuant to the Commissioners claim system retroactive to January 2008. The motion was seconded by Commissioner Meyer and passed 2-0.

County Recorder Contract

County Recorder Richard Jones made a request for the Board to approve contracts with **Manatron, Incorporated**, for computer software, implementation and training. Systems Administrator Matt Dyer attended the meeting with Mr. Jones to answer any questions that the Commissioners might have. Mr. Jones submitted a copy of the Clark County Council **Ordinance No. 4-2005** including a time line for **County Identification Security Protection Act of 2005** which states that starting January 1, 2008 "To the extent possible, no recorded documents can be disclosed for public inspection until it has been searched by the redacting technology". As a practical matter, we recognize that there is no technology in the marketplace to redact information from microfiche or microfilm records, so this does not apply. However, for computer or digital records (and possible paper records in the future) this technology must be utilized. Mr. Jones stated that he has the funding in place. The Commissioners assured Mr. Jones that they realize that this is necessary and do not see any problem in approving it once he submits it on the county contract form and it is approved by Attorney Moore.

Planning and Zoning Resolution

Clark County Plan Commission **Resolution 31-2007 (Century 21 Developers LLC)** was called for public hearing. No persons spoke to the Board against the resolution. A motion was made by Commissioner Guthrie to concur with the Plan Commission, approve and sign Commissioner's Resolution 31-2007. The motion was seconded by Commissioner Meyer and passed 2-0.

Clark County Work Release

Steve Mason, Director Clark County Work Release Center, and Ryan McGregor, Director of Community Corrections, submitted the Board with a leave time plan for the employees of the work release facility for their approval. A motion was made by Commissioner Guthrie to approve the plan as presented by Mr. Mason. The motion was seconded by Commissioner Meyer and passed 2-0.

Clark County Work Release Contracts

A motion was made by Commissioner Guthrie to approve and sign a contract in the amount of three thousand one hundred sixty four dollars (\$3,164.00) with **RTC Builders LLC** for labor and materials to build 124 foot wall for office space. The funding for the contract will be paid from the Fund # 537 Community Corrections Grant. The motion was seconded by Commissioner Meyer and passed 2-0.

A motion was made by Commissioner Guthrie to approve and sign a contract in the amount of three thousand dollars (\$3,000.00) with **RTC Builder's LLC** for labor and materials to install doors and metal jams. The funding for the contract will be paid from the Fund # 537 Community Corrections Grant. The motion was seconded by Commissioner Meyer and passed 2-0.

A motion was made by Commissioner Guthrie to approve and sign a contract in the amount of three thousand dollars (\$3,000.00) with **Absolute Networking Systems Incorporated** for cabling & engineering services. The funding for the contract will be paid from the Fund # 537 Community Corrections Grant. The motion was seconded by Commissioner Meyer and passed 2-0.

A motion was made by Commissioner Guthrie to approve and sign a contract in the amount of seventeen thousand five hundred twelve dollars and fifty cents (\$17,512.50) with **A-1 Products, Incorporated** for metal lockers, delivery and installation. The funding for the contract will be paid from the Fund # 537 Community Corrections Grant. The motion was seconded by Commissioner Meyer and passed 2-0.

Auditor Haas reminded that her office could not issue a check as payment based on a statement or purchase order. A **contract** is required for any purchase over ten thousand dollars (\$10,000.00).

Planning and Zoning Ordinance's

Planning and Zoning Ordinance 18-2007 (Grafton D. Estes, Jr.) was called for public hearing with a favorable recommendation from the Clark County Plan Commission. No persons spoke in opposition of the ordinance. At a motion by Commissioner Guthrie, seconded by Commissioner Meyer and a vote of 2-0, the Board moved to concur with the Plan Commission and approve **Planning and Zoning Ordinance 18-2007**.

Planning and Zoning Ordinance 29-2007 (Balentine, Temple & Ooley) was called for public hearing with a favorable recommendation from the Clark County Plan Commission. No persons spoke in opposition of the ordinance. At a motion by Commissioner Guthrie, seconded by Commissioner Meyer and a vote of 2-0, the Board moved to concur with the Plan Commission and approve **Planning and Zoning Ordinance 29-2007**.

Planning and Zoning Ordinance 30-2007 (John Beckort) was called for public hearing with a favorable recommendation from the Clark County Plan Commission. No persons spoke in opposition of the ordinance. At a motion by Commissioner Guthrie, seconded by Commissioner Meyer and a vote of 2-0, the Board moved to concur with the Plan Commission and approve **Planning and Zoning Ordinance 30-2007**.

Planning and Zoning Ordinance 33-2007 (Indiana Land Company) was called for public hearing with a favorable recommendation from the Clark County Plan Commission. No persons spoke in opposition of the ordinance. At a motion by Commissioner Guthrie, seconded by Commissioner Meyer and a vote of 2-0, the Board moved to concur with the Plan Commission and approve **Planning and Zoning Ordinance 33-2007**.

Cumulative Bridge Fund

Auditor Haas reported that the **Cumulative Bridge Fund** was published as required and presented the Board with **Order # C07-003** from the Department of Local Government Finance approving the creation of the Cum Bridge Fund in the amount of two cents (\$0.02) on each one hundred dollars of taxable real and personal property for tax year 2007/2008.

H. J. Umbaugh and Associates

A motion was made by Commissioner Guthrie to approve and sign a contract between **H. J. Umbaugh and Associates** and Clark County Auditor Haas for assistance in tax increment finance neutralization to be paid from the Auditor's budget. The motion was seconded by Commissioner Meyer and passed 2-0.

Public Hearing Notice

The Commissioners instructed **Secretary Kristi James** to forward information of a **public hearing** concerning the closing of Riley Road to be held November 15, 2007, to **Attorney Frank Ballard**.

Tax Sale Certificates

The **tax sale certificates** from the **2007 Clark County Tax Sale** were submitted for the record.

Commissioner's Ordinance 13-2007

A motion was made by Commissioner Guthrie to approve and sign **Commissioner's Ordinance 13-2007 (An Ordinance Designating and Authorizing Functions and Duties to Clark County Drainage Board)**. The motion was seconded by Commissioner Meyer and passed 2-0.

Additional Appropriation of Funds

A motion was made by Commissioner Meyer requiring that all requests for **additional appropriation of funds** from funds under legal authority of the Clark County Commissioner's can only be made after a vote of two commissioners at a public meeting or upon a signed request by the signature of the President of the Commissioners. The motion was seconded by Commissioner Guthrie and passed 2-0.

Attorney Moore advised that when the Board of Commissioners votes to proceed with litigation, all public conversation regarding the case should be minimal. Attorney Moore stated that all verbalization regarding the case belongs in the courtroom.

Commissioner's Ordinance 14-2007

Commissioner Guthrie made a motion to approve and sign **Commissioner's Ordinance 14-2007 (An Ordinance Instituting a Fee Schedule for Planning, Zoning and Establishing the Clark County Planning and Zoning Non-Reverting Fees Fund and Authorizing Enforcement Actions by Plan Commission)**. The motion was seconded by Commissioner Meyer and passed 2-0.

Subdivision Security Instruments

A motion was made by Commissioner Guthrie and seconded by Commissioner Meyer to approve and sign a letter to **Ms. Adrian VanGilder** confirming their earlier request for her to monitor the **Subdivision Security Instruments**. This does not change the job description or responsibilities of other persons involved in the process. The motion passed 2-0.

Attorney Moore left the meeting due to a scheduling conflict for a meeting.

Salary Increase

The Board moved to submit a request to increase the salary of **Animal Control Officer Mike Ettel** to thirty three thousand five hundred dollars (\$33,500.00), hire a part time hourly assistant for him with a salary of fifteen thousand dollars (\$15,000.00), a helper at a salary of twenty seven thousand dollars (\$27,000.00) and an additional truck to be paid from the **Rainy Day Fund, General Fund or River Boat Fund** for the year of 2007. Commissioner's Secretary Kristi James was instructed to submit the documentation for the request to go before the County Council at their December meeting.

2008 Additional Appropriations

For verification Auditor Haas stated that the County Council can't approve **2008 additional appropriations** until the first meeting of 2008.

2008 County Highway Annual Bid

At the recommendation of County Engineer Hyun Lee, a motion was made by Commissioner Meyer to approve, sign and authorize publication of the **2008 County Highway Annual Bid Specifications** excluding concrete and tires. Mr. Lee stated that the tires and concrete will be submitted for on-line bidding. The bid opening was set for November 30, 2007, at their regular scheduled meeting. The motion was seconded by Commissioner Guthrie and passed 2-0.

Secretary Kristi James left the meeting.

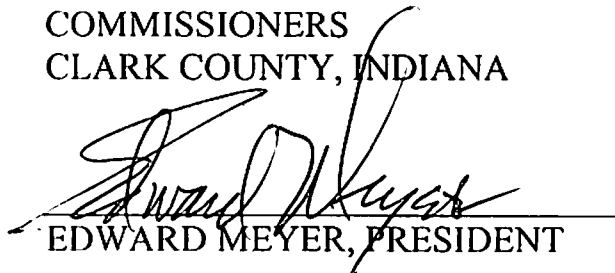
Cargill Incorporated Contract

A motion was made by Commissioner Meyer to accept the bid and sign the contract with **Cargill, Incorporated**, for bulk highway salt for the Clark County Highway Garage. The motion was seconded by Commissioner Guthrie and passed 2-0.

To the extent the Board held an executive session of any type under (I C 5-14-1.5-6) or otherwise, the Board hereby certifies that no subject matter was discussed therein except that posted in the notice for session or meeting (I C 5-14-1.5-6.1).

There being no further business to come before the Board, a motion was made by Commissioner Guthrie and seconded by Commissioner Meyer to adjourn. The motion was passed 2-0.

BOARD OF CLARK COUNTY
COMMISSIONERS
CLARK COUNTY, INDIANA



EDWARD MEYER, PRESIDENT

Absent

MIKE MOORE, MEMBER

Ralph Guthrie

RALPH GUTHRIE, MEMBER

SIGNED THIS DAY 11-30-07

ATTEST:

Barbara Bratcher Haas

BARBARA BRATCHER HAAS
CLARK COUNTY AUDITOR

Faint, illegible text at the top of the page, possibly a header or title.

